

# **CAUSE**

*Chicago Armitage Urban Study Experience*

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# ***Introduction & Overview***

The objective of Chicago Armitage Urban Study Experience is to prepare men and women to do effective urban ministry in the cities of the U.S. and the world. This is accomplished with a ***Head, Heart, and Hands*** approach:

**Head** - Gaining the knowledge and understanding necessary for an effective biblical urban ministry.

**Heart** - Growing in compassion and zeal for the urban masses by engaging in one on one ministry.

**Hands** - Developing the skills needed to effectively accomplish productive ministry. This is accomplished through service in a thriving urban church alongside seasoned staff members and volunteers.

Chicago Armitage Urban Study Experience was established to increase awareness of urban needs and create a learning space. Armitage Baptist Church provides exposure, experience, and a training center. It is a place where people can see a thriving urban local church firsthand and study, learn, and experience effective urban ministry.

## **CAUSE provides four programs to choose from:**

### **1. Weeklong Trip – Explore the Possibilities**

Spend a week over a school break or during the summer in Chicago and see what an internship at Armitage is all about. We will provide you with housing as long as your request is made at least 30 days in advance. All you need is transportation and miscellaneous expenses. You can also visit Armitage with an established partner church as part of a working Missions team.

### **2. Summer/Short-Term Internship**

A short and rewarding summer experience designed for the person who is looking for solid exposure to the urban ministry paradigm. The 2-3 month term will provide an opportunity to experience city life and local church-based urban ministry. The intern may choose one of several tracks, which include options like Children's Ministry, Youth Ministry, Pastoral Ministry, Christian Education, Administration, Social Ministry, etc.

### **3. One year internship**

A twelve-month internship is designed to prepare men and women to minister in the cities of America and around the world. Intern requirements include monthly objectives that involve assignments completed from our library of urban ministry materials, site visits to local urban ministries and involvement in local church ministry. As with the Summer Internship program, the one-year intern has a choice of one of several tracks or specialties in which to focus his/her concentration. With these tracks you will receive firsthand exposure and experience training with seasoned staff and volunteers at your side. Along with the track emphases we have One Year Intern Training Objectives to help you get the most out of your experience.

### **4. Residency**

Our Residency program is designed for people who already have urban ministry experience, have finished at least a Bachelor's degree, and want to be further developed in the laboratory of actual weekly church ministry ***leadership***. The program has 1 or 2 year options, with a 3<sup>rd</sup> year possible. Residents are remunerated on a part-time or full-time basis if funding permits, participate fully in the life of the church and church staff, and are given a substantial ministry load. Residents are closely mentored by the pastor over their area of ministry leadership and given training and feedback to develop into fully trained leaders.

## **What are the basic requirements to be an intern?**

1. Live out committed discipleship to Jesus
2. Live in the city of Chicago for the period of the internship. In some cases, CAUSE staff can assist the intern in securing housing.
3. Be an active part of Armitage body life.
4. Provide the income needed to pay for your housing, food and other needs while in Chicago.
5. Fill out and submit the Application for Internship.

## **What are the basic requirements to be a resident?**

1. Live out committed discipleship to Jesus
2. Possess at least a Bachelor's degree.
3. Live in the city of Chicago for the period of the residency.
4. Join Armitage as an official member and be an active part of body life.
5. Fill out and submit the Application for Residency.

### **In addition, all CAUSE participants will:**

- Meet regularly with their mentor and/or supervisor
- Attend all regular staff meetings
- Participate in staff shadowing as available
- Keep a spiritual journal
- Regularly engage in prayer walks
- Participate in hospital visitation as needed
- Participate as a prayer partner in Celebration services

If there is a credit requirement for college/seminary, CAUSE staff will assist in the correspondence process and make sure internship requirements are met.

Sound interesting? For more information call Pastor Steve Laughlin at (773) 384-6800 x 109 or email at [steve.laughlin@armitagechurch.org](mailto:steve.laughlin@armitagechurch.org).

# ***CAUSE Program Basic Detail Summary - at a Glance***

## **1. Weeklong Trip**

### ***Option 1: Explore***

- Spend a week in Chicago over a school break or during the summer to simply observe and learn
- We will provide you with housing as long as your request is made at least 30 days in advance. All you need is transportation and miscellaneous expenses
- No formal application is needed – you can just interact with the CAUSE Director to work out the details.

### ***Option 2: Serve***

- Bring a team of high school students, young adults or adults to serve and learn in the city as part of a long-term reciprocal partnership
- We can provide you with housing. Housing is free for teams working directly with ABC
- Instruction and debriefing about the urban ministry paradigm will be given
- Apply by contacting the CAUSE Director and completing the application

## **2. Summer/Short-Term Internship**

- Several tracks are available, including Children's, Youth, Worship and Pastoral Ministries
- Working directly with the church staff & volunteers in the ministry track of your choice
- 6-day workweek, including shadowing ABC staff and attending staff meetings
- Intentional development of spiritual disciplines
- Immersion in ABC body life
- Weekly meeting with a mentor in your field of study and/or the CAUSE director
- Urban Ministry and urban culture site visits and urban leader interviews
- Reading and media assignments from our library of urban ministry materials

## **3. One year internship**

- Same tracks as the Summer Internship
- Working directly with the church staff & volunteers in the ministry track of your choice
- Flexible workweek that includes shadowing ABC staff and attending staff meetings
- Intentional development of spiritual disciplines
- Immersion in ABC body life
- Weekly meeting with a mentor in your field of study and/or the CAUSE director
- Urban Ministry and urban culture site visits and urban leader interviews
- Reading and media assignments from our library of urban ministry materials
- Exposure to a broader swath of church life
- More opportunities for evangelism, outreach and shepherding
- Various ministry projects specifically related to your track

## **4. Residency**

- Same tracks as the Internships
- 1, 2, or 3 year options
- Remunerated either on a part-time or full-time basis
- Designed for people who already have urban ministry experience, have finished at least a Bachelor's degree, and want to be further developed in the laboratory of actual weekly church ministry leadership
- Residents are given a substantial workload, which will include leading/directing a ministry
- Intentional development of spiritual disciplines
- Immersion in ABC body life, including church membership
- Weekly meeting with a mentor in your field of study and/or the CAUSE director
- Urban Ministry and urban culture site visits and urban leader interviews
- Reading and media assignments from our library of urban ministry materials

### **Some key features of the Pastoral Internship and/or Pastoral Residency**

- 1) Building: Starting a ministry or a building a significant facet of an existing ministry
- 2) Shepherding: Hands on caring for people, including discipling, mentoring and counseling
- 3) Communicating the Bible via teaching and preaching
- 4) Experience in basic pastoral functions like weddings, funerals and visitation
- 5) Functioning in a team context
- 6) Personal spiritual health and discipline
- 7) Accountability

# **CAUSE Short-Term Experience**

## **Option 1: Weeklong Trip – Explore the Possibilities**

Spend a week over a school break or during the summer in Chicago and see what an internship at Armitage is all about. We will provide you with housing as long as your request is made at least 30 days in advance. All you need is transportation and miscellaneous expenses. No formal application is needed – you can just interact with the CAUSE Director to work out the details. During your time here, you can worship with us, visit small groups, observe ministries and explore the city. Exploration trips include briefing and debriefing with the CAUSE Director and/or other ministry leaders.

## **Option 2: Bring a Team to Armitage**

Teams who visit Chicago and stay on the Armitage campus will lodge in one of our buildings. Generally, we house teams in our Hope Center. The Hope building is equipped with several bathrooms, including shower facilities. We also have shower facilities in the Main building. You can prepare meals in our professional kitchen in the Main building, equipped with a refrigerator, freezer, microwave, gas stove, ice machine, coffee maker, and pots and pans. Please provide your own paper and plastic eating supplies and utensils. You will sleep on the floor on a cot mattress that we can provide (in limited quantities), but you will need to bring your own pillows, bed linen or sleeping bag, towels and wash cloths. Feel free to bring your own cots or air mattresses to make your stay more comfortable. Our gym is available for your recreation outside of our regularly scheduled activities, and you are also welcome to join us in many of our scheduled activities (check with a ministry leader if you have questions). All teams working directly with us should plan on attending our Sunday services.

It is important that all groups arrive by 6:00 p.m. We would be glad for you to arrive earlier, even the day before, if you prefer. It is important for you to arrive by 6:00 so that you can get settled and we can give you a tour of the building and provide orientation. The immediate Logan Square neighborhood is among the safer neighborhoods in Chicago, but as with any major urban area, crime is always a possibility. Use common sense in your travels around the city and in the neighborhood in the evening.

Your group leader will be provided a set of keys and given instructions during the campus orientation. The keys open all areas you will need access to during your stay. Security is important, so making sure all doors stay locked and are **never propped open is your responsibility**. You will need to turn off any lights, close doors and windows and reset any ministry areas you use prior to that ministry's use of them after you're done (by this we mean to put the area back the way you found it, or to help set it up per facility team instructions). Also, there are a number of ministries that take place during the week throughout our campus. Some of them will be moved or rescheduled to accommodate your stay. Other ministries cannot be rescheduled, such as our Food Pantry and our Sunday Bible studies, so your team will need to make sure all of your luggage and belongings are securely stored out of the way at those times. Ask about observing, attending, or helping out with any of the ministries that take place during your stay.

## **Other things to note:**

- Arrivals must be Monday through Saturday, if possible before 6:00pm, and stay one weekend.
- There should be at least a 1 – 10 ratio of adult supervisors for youth mission teams.
- Team participants must be in high school or older (minimum age 14).
- If possible, your team should join us for Sunday Bible studies and church services.
- Please provide a mobile number a group leader can always be contacted at, in case of emergencies or other communication needs.
- Our witness in the neighborhood can be positively or negatively impacted by your team long after your departure. In all your ministry endeavors, show the love and integrity of Christ.

# ***CAUSE Summer Intern Program***

## ***Supplemental Experiences & Assignments***

1. Weekly meetings with ministry mentor and monthly meetings with CAUSE supervisor.
2. Read 2-3 recommended urban ministry books and interact with your supervisor. Complete reading reports.
3. Visit 2-3 urban ministry sites from the Site Visit & Interview list (provide site name & date visited).
4. Share the gospel at least 2-3 times a week. Keep a record of these and discuss with your mentor/supervisor.
5. Interview two Armitage staff members.
6. Interview two urban ministry leaders from the Site Visit & Interview list.
7. Keep a daily spiritual journal (minimum of five days per week).
8. Listen to 4-6 audio messages from the recommended audio resources library.
9. View 2-3 urban ministry videos.
10. Attend weekly staff meetings, staff prayer and weekly intern debriefings.
11. Read and be ready to discuss ministry articles with peers (these are distributed at various times during the summer).
12. Teach or Co-Lead three group sessions (provide date, type of group & subject/text).
13. Mentor one person for six or more sessions (provide name & dates of sessions).



# **CAUSE Year Intern Program**

## **Supplemental Experiences & Assignments**

### **1<sup>st</sup> Month**

- Read a book from the list
- View a video from the Media Resources library
- Make a site visit
- Meet with your mentor in your field of study.
- Complete the Spiritual Gifts Inventory, review results with your supervisor
- Meet with a member of the Council of Pastors

### **2<sup>nd</sup> Month**

- Continue your book
- View *Armitage Church Philosophy "Inner-city Evangelism"* vintage video or other listed video
- Visit another ministry site from the list and/or set up an interview
- Listen to an audio message from the list
- Actively participate in a Sunday Bible Study for your tenure (greeter, hospitality, outreach, etc.)
- Under the guidance of your mentor or supervisor, *identify* a new believer to invest in – a “Timothy”
- Meet with an Adult Bible Study leader

### **3<sup>rd</sup> Month**

- Read *A Theology as Big as the City* by Ray Bakke
- View *The Miracle of Hope* or other listed video
- Visit another ministry site from the list and/or set up an interview
- Listen to an audio message from the list
- Train to be a prayer partner for invitations
- Take your “Timothy” through *Growing in Christ* or equivalent study
- Meet with the Pastor of Reborn Community Church

### **4<sup>th</sup> Month**

- Read a book from the list
- View the vintage *Night of Victory* video
- Visit another ministry site from the list and/or set up an interview
- Listen to an audio message from the list
- Assume a leadership role in your Bible study department
- Meet with and Administrative staff member

### **5<sup>th</sup> Month**

- Continue your book
- View *Praise Gathering* video Jim Cymbala: <https://www.youtube.com/watch?v=7s6q4xgr8zM>
- Visit another ministry site from the list
- Listen to an audio message from the list
- Organize and execute an outreach activity for your Bible Study or Grow Group
- Meet with Childhood Ministries Director (or other available Department Director)

### **6<sup>th</sup> Month**

- Read a book from the list
- View *A Leader's Greatest Fear* by John Ortberg: <https://vimeo.com/24936773>
- Listen to an audio message from the list
- Visit another church from the list and/or set up an interview
- Script a funeral service (for pastoral track). Include the sermon outline and graveside service
- Meet with a member of the Council of Pastors

### **7<sup>th</sup> Month**

- Continue your book
- View the A.I.B. *Doctrine of the Church* or other listed video
- Visit another ministry site from the list
- Script a wedding service (for pastoral track). Include the sermon outline
- Meet with Student Ministries Director (or other available Department Director)

### **8<sup>th</sup> Month**

- Read a book from the list
- Listen to an audio message from the list
- View any of the Phantom Ranch Urban Camp videos (YouTube or DVD)
- Visit another ministry site from the list and/or set up an interview
- Identify a second "Timothy" to invest in and pursue a connection
- Meet with Chicago Hope leadership (any program)

### **9<sup>th</sup> Month**

- Read a book from the list
- Visit another ministry site from the list and/or set up an interview
- Listen to an audio message from the list
- Meet with Spanish Language Congregation pastor

### **10<sup>th</sup> Month**

- Read a book from the list
- Visit another ministry site from the list and/or set up an interview
- Listen to an audio message from the list
- Meet with a member of the Council of Pastors

### **11<sup>th</sup> Month**

- Read a book from the list
- Listen to an audio message from the list
- Visit another ministry site from the list and/or set up an interview
- Meet with Building Superintendent

### **12<sup>th</sup> Month**

- Listen to an audio message from the list
- Visit another ministry site from the list and/or set up an interview
- Finish all assignments from previous months that you have not yet finished.
- Debrief your internship with your supervisor *and* with your mentor

# ***Armitage CAUSE Residency Program***

## **Purpose**

The CAUSE Residency Program is designed to equip and provide opportunities for men and women for vocational ministry by working alongside the ministry staff of the church.

## **Rationale**

Much of the “equipping of the saints” described in Eph. 4:12 takes place in the regular ministries of the church. Beyond that, our NGL and CAUSE Internship programs provide focused mentoring and training. However, there is a need to provide more intense equipping and leadership opportunity for those who believe they have been called by the Lord into full-time ministry.

The CAUSE Residency program provides such people with invaluable on-the-job training in a supportive yet challenging context of church ministry. Building on the formal education a resident has or is receiving, the Residency program provides the following:

- Serving and leadership opportunities to identify and strengthen ministry gifts
- Pastoral supervision and instruction
- Exposure to various leadership meetings, committees, and ministry teams
- Instruction on integrating Scripture into a philosophy and methodology of ministry
- The responsibility of actually leading a weekly ministry
- Ongoing discipleship to enhance personal spiritual development

Thus, an outcome of the program would be men and women who are better prepared to minister in Jesus’ name and who will seek to train others as they have been trained (2 Timothy 2:2).

## **Description**

The Residency Program differs from the Internship in several ways. Unlike typical internships, residencies are compensated positions which can last between one and three years. Residents are placed in leadership positions that involve a great deal of responsibility, including opportunities to build teams, create programming, teach and possibly preach, if appropriate.

While a goal of the Residency Program is to provide personalized ministry experience for the residents, the following elements will be included in the majority of residencies:

- Serving 15-40 hours per week at Armitage, depending on the specific program
- For all residents, leading a significant portion of the ministry of Armitage
- Attendance at Staff and Leadership meetings
- Completing reading, writing and experience assignments given by the mentoring pastor
- Ongoing training via ministry appropriate conferences
- Personally discipling and mentoring at least 2 people during the term
- For Pastoral residents, participation with pastoral staff members in the following:
  - Worship Services
  - Counseling
  - Pastoral visits
  - Funerals
  - Weddings

## **Residency Requirements**

Before being considered for the Residency program, a candidate must meet the following requirements:

- Aligned doctrinally and philosophically with the leadership of Armitage
- A member in good standing of Armitage (or in the membership process for those coming from outside ABC)
- A Bachelor's Degree
- An aspiration for full-time ministry following the residency
- A recommendation from a pastor
- A life which reflects both the desire and gifting to serve in a vocational ministry role
- Interview with the Pastoral Team

## **Responsibilities of the Resident**

- Regular participation in the life of our church, including active involvement in our services, Bible Study, Grow Group and any significant events
- Regular attendance at staff meetings
- A transparently positive and God-honoring attitude, including the posture of being a perpetual learner
- Faithful and timely completion of assigned projects
- Maintain a lifestyle which reflects positively on the Lord Jesus and our church

## **Remuneration**

- Residents can be remunerated on a part-time or full-time basis, provided there are adequate funds
- Amounts are negotiable based on any number of factors

## CAUSE Site Visit & Interview List

Organization	Address	Phone	Contact Name
Chinese Christian Union Church	2301 S. Wentworth Ave. Chicago 60616 <a href="http://english.ccuc.net/Home.aspx">http://english.ccuc.net/Home.aspx</a>	(312) 842-8545	
Chiya Chai Restaurant	2770 N Milwaukee Ave, Chicago, IL 60647	(773) 360-7541	
Church in the Square	3651 W Schubert Ave., Chicago 3327 W Fullerton Ave, Chicago, IL 60647	(773) 220-1473	Jason Helveston
Cross Culture Church	3850 N Tripp Ave, Chicago, IL 60641 <a href="https://www.crossculturechicago.org">https://www.crossculturechicago.org</a>	(224) 789-3180	Jeff Hubing
Christ Bible Church <i>Formerly South Shore</i>	7877 S. Coles, Chicago, IL	(773) 734-2933	James Ford
Edgewater Baptist Church	1401 West Hollywood Avenue, Chicago	(773) 784-3040	Bill Pinalto Andy Shedd
First Evan. Free Church	5249 N. Ashland, Chicago, IL 60640	(773) 561-4175	
Ghareeb Nawaz Restaurant	2032 W Devon Ave, Chicago, IL 60659	(773) 761-5300	
Good News Bible Church	3327 W Fullerton Chicago, IL 60647	(773) 252-7789	Carlos Borges
GRIP Ministries for Youth	2934 W. Lake St. 2nd Fl. Chicago 60612	(312) 563-5630	Scott Grzesiak
Hillcrest Baptist Church	17300 Crawford Ave. Country Club Hills, IL 60478	(708) 799-8300	Daymont Vanpelt
Inner City Impact	3327 W Fullerton Ave, Chicago, IL 60647	(773) 384-4200	Liz Ryan BJ Bechtel
Jesus People USA	920 W Wilson Ave, Chicago, IL 60640		Glenn Kaiser
Lawndale Community Church	3825 W. Ogden Chicago, IL 60623	(773) 762-6389	Wayne Gordon
LSNA	2840 N Milwaukee Ave, Chicago 60618	(773) 384-4370	
New Life Community Church <i>Midway</i> <i>Humboldt Park</i> <i>Portage Park</i> <i>Logan Square/E Humboldt Pk</i> <i>Little Village</i>	(Various Locations) 1700 W. 44 <sup>th</sup> St., Chicago 60609 1410 N Springfield Ave, Chicago 60651 5700 W Berteau Ave, Chicago 60634 1651 N. Kedzie Ave, Chicago 60647 2657 S Lawndale Ave, Chicago 60623	(773) 376-0637 (773) 252-1104 (773) 777-3360 (773) 838-9470 (773) 762-0270	Mark Jobe  Asa App Danny Lopez Paco Amador
New Life Covenant Church	3400 W Division St, Chicago, IL 60651	(773) 384-7113	David Marrero

<b>Organization</b>	<b>Address</b>	<b>Phone</b>	<b>Contact Name</b>
Pacific Garden Mission	646 S. State Chicago, IL 60605	(312) 922-1462	
Park Community Church <i>Main Campus</i>	(Various Locations) 1001 N Crosby St, Chicago, IL 60610	(312) 361-0500	Nate Payne
Progressive Baptist	3658 S. Wentworth Ave. Chicago IL 60609 <a href="https://www.progressivechicago.org/">https://www.progressivechicago.org/</a>	(773) 268-6048	Charlie Dates
Reborn Community Church	4000 W Wilcox St, Chicago, IL 60624	(773) 917-5757	James Thompson Michael Lancaster
Rock of our Salvation Church	118 N. Central Ave., Chicago, IL 60644	(773) 854-1623	
Salem Baptist Church	11816 S. Indiana Ave. Chicago, IL 60628	(773) 371-2300	James Meeks
Sunshine Gospel Ministries	500 E 61st St, Chicago, IL 60637 <a href="https://www.sunshinegospel.org/">https://www.sunshinegospel.org/</a>	(773) 904-9800	Joel Hamernick
South Asian Friendship Center	6017 N. Maplewood, Chicago, IL 60659 <a href="https://safcchicago.com/">https://safcchicago.com/</a>	(773) 764-6846	Samuel Namaan
Streetlights	3908 W. Hirsch St. 3rd FL, Chicago, IL 60651 <a href="https://www.streetlightsbible.com/">https://www.streetlightsbible.com/</a>	(773) 727-3150 (773) 307-4047	Aaron Lopez Esteban Shedd
Uptown Baptist Church	1011 W. Wilson, Chicago, IL	(773) 784-2922	Mark Jones
Vineyard Fellowship	2145 N Maplewood, Chicago, IL 60647	(773) 276-7286	Eddie Nodal

# ***CAUSE Book Recommendations***

<b>Title</b>	<b>Author</b>	<b>Genre</b>
A Biblical Word for an Urban World	Ray Bakke	Urban/Instruction
A Future for the Latino Church	Daniel A. Rodriguez	Culture/Urban/Instruction
A Heart for the City	John Fuder, ed.	Urban/Instruction
A Hunger For God	John Piper	Devotional
A Theology as Big as the City	Ray Bakke	Urban/Instruction
An Hour on Sunday	Nancy Beach	Instruction
Answering Islam	Geisler/Saleeb	Apologetic
Atheist Delusions	David Bentley Hart	Apologetic
Autobiography of Adoniram Judson	Adoniram Judson	Urban/Instruction
Autobiography of John Payton	John Payton	Urban/Instruction
Becoming Conversant with the Emerging Church	D.A. Carson	Theology
Between the World and Me	Ta-Nehisi Coates	Culture/Urban/Instruction
Billy Sunday and the Redemption of Urban America	Lyle Dorsett	Urban/Instruction
Blue Collar Ministry	Tex Sample	Urban/Instruction
Blue Like Jazz	Donald Miller	Culture/Theology
Bonhoeffer: Pastor, Martyr, Prophet, Spy	Eric Metaxas	History/Biography
Breaking Down Walls	Washington/Kehrein	Urban/Instruction
Building Unity in the Church of the New Millennium	Dwight Perry, ed.	Theology/Instruction
Celebration of Discipline	Richard J. Foster	Devotional
Christ + City	Jon M. Dennis	Theology/Urban/Instruction
Church History in Plain Language	Bruce Shelley	Instruction
City Reaching	Jack Dennison	Urban/Instruction
Countering the Conspiracy to Destroy Black Boys	Jawanza Kunjufu	Urban/Instruction
Dial 911	Dave Jackson	Urban/Instruction
Disunity in Christ	Christena Cleveland	Theology/Urban/Instruction
Divided by Faith	Emerson & Smith	Culture/Instruction
Emotionally Healthy Spirituality	Peter Scazzero	Instruction
Faith Rooted Organizing	Salvatierra & Heltzel	Culture/Urban/Instruction
Full Circle	David Mains	Instruction
Healing for the City	Ellison & Maynard	Instruction
Leadership & Self-Deception	Arbinger Institute	Developmental
Lectures to my Students	Charles Spurgeon	Theology/Instruction
Love is an Orientation	Andrew Marin	Culture/History
Mere Christianity	C.S. Lewis	Apologetic
Radical Reformation	Mark Driscoll	Instruction
Real Hope in Chicago	Wayne Gordon	Urban/Instruction
Renovation of the Heart	Dallas Willard	Theology
Secret Thoughts of an Unlikely Convert	Rosaria Butterfield	Culture/Theology
Seeing and Savoring Jesus Christ	John Piper	Devotional
Seek the Peace of the City	Doug Banister	Theology/Urban/Instruction
Shepherd of Times Square	Paul Moore	Urban/Instruction
Spiritual Leadership	Oswald Sanders	Instruction

<b>Title</b>	<b>Author</b>	<b>Genre</b>
Taking our Cities for God	John Dawson	Urban/Instruction
The Art of Crossing Cultures	Craig Storti	Culture/Instruction
The Autobiography of George Mueller	George Mueller	Devotional/Missions
The Autobiography of Malcolm X	Alex Haley	Culture
The Best of A.W. Tozer	Tozer/Wiersbe	Devotional
The Church that Takes on Trouble	James Hefley	Urban/Instruction
The City	John Kotkin	Urban/Instruction
The Concise History of the Crusades	Thomas F. Madden	Instruction
The Cross and Christian Ministry	D.A. Carson	Instruction
The Emerging Church	Dan Kimball	Theology
The Imitation of Christ	Thomas À Kempis	Devotional
The Knowledge of the Holy	A.W. Tozer	Devotional
The Life of General William Booth	Harold Begbie	Urban/Instruction
The Making of a Disciple	Keith Phillips	Urban/Instruction
The Master Plan of Evangelism	Robert Coleman	Instruction
The Pursuit of God	A.W. Tozer	Devotional
The Pursuit of Holiness	Jerry Bridges	Devotional
The Reason for God	Tim Keller	Apologetic
The Reluctant Defender	David Claerbaut	Instruction
The Rest of God	Mark Buchanan	Devotional
The Royal Way of the Cross	Francois Fénelon	Devotional
The Scandal of the Evangelical Mind	Mark A. Noll	Culture/Instruction
The Shape of Faith to Come	Brad Waggoner	Theology
The Shaping of Black America	Lerone Bennett Jr.	Culture/Urban/Instruction
The Urban Christian	Ray Bakke	Urban/Instruction
They Called Him Mister Moody	Richard K. Curtis	History/Biography
They Dare to Love the Ghetto	Keith Phillips	Urban/Instruction
They Like Jesus but Not the Church	Dan Kimball	Culture/Theology
To The Golden Shore	Courtney Anderson	Missions
Upon This Rock	Samuel G. Freedman	Urban/Instruction
Urban Churches in Transition	Walter Ziegenhals	Urban/Instruction
Urban Impact	John Thompson	Urban/Instruction
Urban Ministry	David Claerbaut	Urban/Instruction
Urban Mission	John Kyle	Urban/Instruction
Urban Mission Journal		
Welcoming the Stranger	Yang & Soerens	Theology/Culture/Instruction
What Really Matters in Ministry	Darius Salter	
White Awake	Daniel Hill	Culture/Urban/Instruction
White Man Black Man	Bob Stultz	Urban/Instruction
Why Are All the Black Kids Sitting Together?	Beverly Tatum	Culture/Urban/Instruction
Why Cities Matter	Um & Buzzard	Theology/Urban/Instruction
With Christ in the School of Prayer	Andrew Murray	Devotional
With Justice for All	John Perkins	Culture/Urban/Instruction



# CAUSE Intern & Resident Application

## 1. Personal Information

Date \_\_\_\_\_ Mr./Mrs./Ms. \_\_\_\_\_

First Name

Middle

Last Name

Full Street Address

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Mobile Phone \_\_\_\_\_ Other Phone \_\_\_\_\_

Date of birth \_\_\_\_\_ Place of Birth \_\_\_\_\_

Email Address \_\_\_\_\_ SSN \_\_\_\_\_

Driver's license number \_\_\_\_\_

Marital Status: Married \_\_\_\_ Single \_\_\_\_ Separated \_\_\_\_ Divorced \_\_\_\_ Widow/er \_\_\_\_

Spouse's full name \_\_\_\_\_

Number of Children \_\_\_\_\_ Ages \_\_\_\_\_

Are you a U.S. Citizen or a Permanent Resident Alien? \_\_\_\_\_

Are you lawfully allowed to work in the U.S.? \_\_\_\_\_

What Type of VISA do you hold? \_\_\_\_\_ Expiration date \_\_\_\_\_

Have you ever pled guilty, no contest, or been found guilty by a judge or a jury to charges that you committed a crime other than a minor traffic offense? \_\_\_\_\_

## 2. Program Options

Program		Track	
Week Visit		Children	
Summer Internship		Youth	
Year Internship		Pastoral	
Residency		Worship	
		Other:	

**3. Education**

**High School** \_\_\_\_\_

Location \_\_\_\_\_

Grade completed \_\_\_\_\_ Date graduated \_\_\_\_\_

**College/University** \_\_\_\_\_

Location \_\_\_\_\_

Degree completed \_\_\_\_\_ Date graduated \_\_\_\_\_

**4. Work Experience (Last two work experiences)**

**Employer #1** \_\_\_\_\_

Duties \_\_\_\_\_

Full Address:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Supervisor \_\_\_\_\_ Beginning date \_\_\_\_\_ End date \_\_\_\_\_

Length of employment \_\_\_\_\_

Reason for leaving \_\_\_\_\_

**Employer #2** \_\_\_\_\_

Duties \_\_\_\_\_

Full Address:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Supervisor \_\_\_\_\_ Beginning date \_\_\_\_\_ End date \_\_\_\_\_

Length of employment \_\_\_\_\_

Reason for leaving \_\_\_\_\_

**5. Health Insurance**

Do you have a Health Insurance? \_\_\_\_\_

Health Insurance Provider name \_\_\_\_\_

Policy # \_\_\_\_\_ Group # \_\_\_\_\_

Primary Account Holder \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

**Emergency Contact Name** \_\_\_\_\_

Relationship \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

Contact full Address:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## 6. Church Information

### Church where you hold a membership status

Church name \_\_\_\_\_

Denomination \_\_\_\_\_

Pastor's name \_\_\_\_\_

Church phone \_\_\_\_\_ Email \_\_\_\_\_

Church full Address

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Church where you currently attend

Church name \_\_\_\_\_

Denomination \_\_\_\_\_

Pastor's name \_\_\_\_\_

Church phone \_\_\_\_\_ Email \_\_\_\_\_

Church full Address

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## 7. Lifestyle Questionnaire

You are being considered for the role of either Intern or Resident. This ministry carries a high level of responsibility in the church and should be held only by those whose lives demonstrate the internal and external qualities outlined in Romans 14:7, 13; 1 Thes. 5:22; and 1 John 2:15. We request that you read these passages of Scripture and prayerfully and thoughtfully answer the following questions:

1. Do you accept your responsibility as a Christian in evangelism, missions and disciple making? \_\_\_\_\_
2. Do you give regularly to your church? \_\_\_\_\_
3. Do you cultivate a healthy interior life, including personal Bible study and prayer? \_\_\_\_\_
4. Are you willing to serve where service is needed to the best of your ability? \_\_\_\_\_
5. Will you participate in the regular services of our church? \_\_\_\_\_
6. Have you had any serious domestic problems on your or your spouse's part? \_\_\_\_\_
7. Are you involved in financial difficulties that might reflect poorly on Christ? \_\_\_\_\_
8. What is your philosophy on media consumption and entertainment? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
9. What is your philosophy on human sexuality? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
10. Have you ever lived in a city of more than 1 million people? And for how long? \_\_\_\_\_

**Please elaborate on any point you think necessary:**

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## **8. Doctrinal Statement**

Please read our doctrinal positions and indicate whether you are in agreement with our church.

1. We believe in the verbal inspiration of the entire Bible, in the original manuscripts, which is inerrant, supreme and final in all matters of belief and practice.
2. We believe in one God eternally existing in three persons: Father, Son and Holy Spirit.
3. We believe in Jesus Christ as fully God and fully man, His conception by the Holy Spirit, His virgin birth, His bodily resurrection, and His personal, visible return with power and great glory.
4. We believe that man, being created by a direct act of God, was an innocent, free, moral being; that he sinned and thereby incurred the penalty of physical and spiritual death, not only for himself but also for the entire human race, with the result that we are all sinful by nature.
5. We believe that Jesus Christ, by His substitutionary death on the cross, secured salvation for all those who will receive Him as their only Savior; that these, who are regenerated by the Holy Spirit, will never perish; and that it is impossible for anyone to be saved except by Jesus Christ.
6. We believe that the universal, invisible church is composed of all believers; that the local, visible church is a congregation of baptized believers in a particular locality, associated for worship, fellowship, service and observance of the ordinances; and that this local church is independent in that the only authority over it is that of Christ and the Word of God.
7. We believe that every Christian should be baptized (immersed) in water in the name of the Father, the Son and the Holy Spirit; that baptism is an outward act of obedience, symbolic of God's inner work of regeneration; and that it represents the believer's identification with Christ, his baptism by the Holy Spirit and his good conscience before God.
8. We believe in the observance of the Lord's Supper as the symbol of continual, spiritual fellowship with our Savior; that it is for believers only; and that by doing this we remember His death until He comes.
9. We believe in the ultimate triumph of Jesus Christ, His church and righteousness at His glorious appearing, in the resurrection of the dead, in the eternal blessedness of the saved and in the eternal, conscious suffering of the unsaved.

Can you in clear conscience indicate your agreement with the entire statement?

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## 9. Disclosure & Release Form for Work with Minors

Armitage Baptist Church cares about the children and youth in our ministry programs and desires to ensure their safety while they are under the church's supervision. We ask any new staff member, resident, intern or volunteer to complete this form if he/she seeks to serve in ministry to minors.

*Please complete the following questions by circling the appropriate response.*

**Yes / No** Have you ever been treated for a psychiatric disorder? If yes, please explain.

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**Yes / No** Have you ever been arrested, convicted, or pleaded guilty to a crime? If yes, please explain.

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**Yes / No** Have you ever been accused, charged, alleged to have, or have you ever committed any act of neglect, abuse, or molestation of a minor? If yes, please explain.

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**Yes / No** Have you ever been concerned or has anyone ever suggested that you may have an addiction to drugs, alcohol, and/or pornography? If yes, please explain.

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**Yes / No** Have you been convicted of possession, use, or sale of drugs within the last seven years?  
If yes, please explain.

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**Yes / No** Have you been released from incarceration for a conviction of the possession, use, or sale of drugs within the last seven years? If yes, please explain.

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**Yes / No** Within the past 30 days, have you abused alcohol, legal or illegal drugs? If yes, please explain.

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**Yes / No** Has your driver's license been suspended or revoked within the last seven years? If yes, please explain.

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**Yes / No** Is there any fact, circumstance, or pattern involving your background that would make it inappropriate for you to serve with minors or would compromise the integrity of the church? If yes, please explain.

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List the name, city, and state of other churches you have regularly attended during the past three years.

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List all previous church work involving minors.

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List all previous non-church work involving minors including organization name, city, state, and type of work.

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## Applicant's Statement

Armitage Baptist Church has my permission to obtain a background check of my personal record. I authorize any references, churches, or organizations I have listed to give you any information, including opinions, that they have regarding my character and fitness for ministry.

I authorize the release of the information I have provided to any ministry at Armitage Baptist Church in which I seek a volunteer position.

In consideration of the receipt and evaluation of this application by Armitage Baptist Church, I hereby release any individual, church, youth organization, charity, employer, reference, or any other person or organization including record custodian both collectively and individually from any and all liability for damages of whatever kind or nature which may at any time result to me, my heirs, or family, on account of compliance or any attempts to comply, with this authorization. I waive any right that I may have to inspect any information provided about me by any person or organization identified by me in this application.

I agree to avoid sexual contact with minors even if a minor attempts to initiate the contact.

I agree to fully comply with all church policies regarding the health, safety, and security of minors in my care.

I certify that the information I have provided is true and correct to the best of my knowledge. If it is found that my answers are untrue, I understand it may be cause for dismissal from this ministry.

I further state that I have carefully read the foregoing release and know the contents thereof and sign this release as my own free act. This is a legally binding agreement that I have read and understand.

**Applicant Name:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_

**Maiden Name (if applicable):** \_\_\_\_\_ **SSN:** \_\_\_\_\_

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent Signature (for minors):** \_\_\_\_\_

**Witness Name:** \_\_\_\_\_

**Witness Signature:** \_\_\_\_\_

## 10. Autobiographical Essay (Please write this essay in a separate document)

- **Home Life**

Relate briefly your home life. Please include interpersonal relationships, the spiritual and/or religious background of your family, current family worship, and attitude toward Christian living and service. Please note any history with addiction, substance abuse, legal problems, or any other factor that is significant.

- **Spiritual Journey:**

Describe the development of your spiritual interests. Please include when you became a Christian and how you know that you are one; what the Scriptures mean to you; the place prayer occupies in your life; what your gifting is, and the opportunities you have had or currently have for Christian fellowship.

- **Ministry Involvement**

Describe in detail your ministry involvement both as a participant and leader (mission trips, Sunday schools, youth group, etc.). Also include times, length, and duration. Define words such as intern, youth worker, etc.

- **Vocational and Ministry Goals**

Describe your long-term vocational and ministry goals. Also describe how an Internship or Residency at Armitage will help you fulfill these goals.

**11. References (do not include relatives)**

Please indicate at least three references who are able to answer questions about your skills, talents, gifts strengths and weaknesses.

**1. Pastor's name** \_\_\_\_\_ Email \_\_\_\_\_

Full Address

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone \_\_\_\_\_ Length of relationship \_\_\_\_\_

**2. Peer's name** \_\_\_\_\_ Email \_\_\_\_\_

Full Address

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone \_\_\_\_\_ Length of relationship \_\_\_\_\_

**3. Professor or Teacher's name** \_\_\_\_\_

Email \_\_\_\_\_

Full Address

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone \_\_\_\_\_ Length of relationship \_\_\_\_\_

By giving us this information you are giving consent to contact them and request information about your life.

I affirm by signing this application that all the information contained in my application is true and correct. Also by signing this application I give my consent to Armitage Baptist Church to use this information with the purpose of confirming its accuracy and veracity as, well as contacting the people who I have listed as references.

Applicant Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

## Pastor's Reference Form

Dear Pastor,

We are thrilled one of your members desires to do an internship with us. We desire your approval in this ministry venture. We also desire to make sure this person is in good standing with his or her local church and can be recommended for service with us. Thank you for taking the time to fill out this reference form. We realize your time is valuable and we appreciate your willingness to help us.

1. How long have you known the applicant? \_\_\_\_\_

How well?     Very well                     Rather well                     Casually                     Not well

2. In what capacities has he/she been active in your church?

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3. Have you noticed any particular personality or character weaknesses?  Yes  No

Please explain:

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4. Does the applicant demonstrate a lifestyle consistent with the heart of God?  Yes  No

5. Do you sense in the applicant a desire to pursue full-time Christian Ministry?  Yes  No

In view of your knowledge of the applicant, please share your assessment of him or her in the following categories.

### Personality Traits

	Not Observed	Weak	Average	Very Good	Outstanding
1 Acceptance by Others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2 Emotional Health & Maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 Industry	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4 Influence on Others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5 Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6 Leadership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7 Personal Deportment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8 Purposefulness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9 Resilience	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10 Responsibility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11 Spiritual Life & Vitality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Would you recommend that we accept this applicant?  No  Questionable  Yes  Yes Enthusiastically



Please add any further comments you wish about the applicant.

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Pastor's name (please print) \_\_\_\_\_

Pastor's signature \_\_\_\_\_ Date \_\_\_\_\_

Church & denominational affiliation

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Address

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Phone \_\_\_\_\_ Email Address \_\_\_\_\_

**Please have Pastor's reference form and application sent to:**

Email: [steve.laughlin@armitagechurch.org](mailto:steve.laughlin@armitagechurch.org) or [leandro.gomez@armitagechurch.org](mailto:leandro.gomez@armitagechurch.org)

Mail: Armitage Baptist Church, Attn: CAUSE Director

2451 N. Kedzie Blvd., Chicago, IL 60647

Accurate as of 05/24/21

